

# COMMUNITY POLICE REVIEW COMMISSION POLICY RECOMMENDATION

## RPD POLICY AND PROCEDURES 1009 – Personnel Complaints

The Community Police Review Commission recently received and reviewed RPD's new Personnel Complaints Policy, Section 1009.

### Recommendations:

After reviewing this policy, the Commission makes the following recommendations:

#### A) 1009.2.1 AVAILABILITY OF COMPLAINT FORMS

Personnel complaint forms will be maintained in a clearly visible location in the public lobby. Forms may also be available at other government facilities.”

- 1) That the policy be modified to include the Community Police Review Commission as a location where complaint forms are available.
- 2) That complaint forms also be available online in PDF format for download by the public and that the policy be modified to reflect this.

#### B) 1009.2.3 ACCEPTANCE OF COMPLAINTS

When the complainant is intoxicated to the point where his/her credibility appears to be unreliable, identifying information should be obtained and the person should be provided with a Personnel Complaint form...”

- 1) That the policy be modified to read, “When the complainant is **either in an obviously mentally unstable or delusional state or** intoxicated to the point...”

#### C) 1009.2.4 COMPLAINT DOCUMENTATION

- 1) That the policy be modified to show that computer-typed or filled-in forms will be allowed and then submitted to RPD in person. The current verbiage of the policy makes it appear that everything must be handwritten or dictated in person by the complainant.

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Robin Jackson, Chair  
Community Police Review Commission

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Date